

Guidelines
Before you apply to ASF Shetland for a residency

Plan a personal project that you want to do in the islands. Be realistic about what you can achieve.

There are twenty four shafts and computers to work with in Shetland, however we recommend that you tailor your project to suit your ideas rather than trying to make a project to utilise all the capabilities of the equipment. It is more important that you learn how to use the looms efficiently and build up your knowledge slowly and gradually. There is no limit to the number of times you can come to Shetland, and apply to ASF to use the equipment.

You will be asked to provide us with a work plan and materials list to achieve your project so that we can foresee if there are going to be issues around timings and potential problems, or chances to advise on materials available locally.

You must provide your own materials for your project and include a little extra for us to keep a sample for our portfolio of makers who have used ASF Shetland. You can use the yarn store at ASF but this should be extra to your project, and your project should not rely on our store. If you do use the store, we would ask that you leave us with a donation for purchasing new materials.

Plan a product project for ASF Shetland.

Use the same information above to inform the product that you will be making for ASF. We will pay for materials but please check and inform us in the project plan so that we can budget properly. You will not be paid for your time in designing and making the product – it is part of the residency that you make us something to sell in return for using the equipment and expertise at ASF. There is a brief supplied for each successful applicant and we advise that you do as much of the groundwork as possible before coming to Shetland so that you are able to quickly get on and design the product, however we understand that ideas change and refine, and we anticipate that Shetland will influence your final design.

If you simply do not have any idea about what you would like to design and are

applying to us specifically to be reinvigorated and inspired, please speak to us. We will try to accommodate your needs as far as possible, and can be flexible on timescales and possibilities.

Do some research on Shetland.

The organisation is based on an island in a rural part of Scotland. We believe this is important in that it gives people an opportunity to work hard with little distraction, but you should also plan journeys for entertainment, or join a group prior to coming up. Social activities such as dances, festivals, classes, or visiting friends are really important up here in the islands, and we appreciate people who take part in the community events and activities. If you look on the internet, you will find lots of information about what is going on, and there are tourism websites to help you too.

Plan your transport, both coming to and travelling within Shetland.

It is useful to have a vehicle as public transport is limited in the North Isles. Accommodation is within easy walking distance of ASF Shetland, however, the weather is very changeable and walking in the rain does not suit many people.

Once you have completed the steps above, you can apply to ASF Shetland, using the following form.



Application form

Which one of our programmes are you applying for?

Buy Some Time programme **Stay and Make** residency

If you are applying for the **Buy Some Time** programme, please *complete Section A – About you* of this form, indicate how long you wish to stay at ASF Shetland at the bottom of the section, then sign the form and send it back to us. Once we have received your application, we will acknowledge it and if we can accommodate you, invoice you for a deposit. The full amount payable for your stay is due when you arrive at ASF Shetland. Deposits are refundable up to two months prior to arrival unless there are extenuating circumstances.

For a **Stay and Make** residency, please complete all sections of this form, sign it and send it back to us.

Section A – About you

What is your full name and designation?

Mr/ Mrs/ Ms/ _____

Where do you live?

House name or number and/ or street

Town or area

Postcode

What age are you?

Please give us two referees that we can contact about your work.

Referee one:

Name

House name or number and/ or street

Town or area

Postcode

Telephone number:

Mobile number:

Email address:

Referee two:

Name

House name or number and/ or street

Town or area

Postcode

Telephone number:

Mobile number:

Email address:

I am applying to stay for _____ weeks.

What dates would you like to come to Shetland? Please give at least two possible dates.

1. Start date End date

2. Start date End date

3. Start date End date

4. Start date End date

Are you applying as part of a group? Please may we have the names of your colleagues. Maximum of three in a group at any one time.

Name of colleague

Name of colleague

Name of colleague

Please sign this form and return it with your deposit to ASF Shetland, 4 Sellafirth, Yell ZE2 9DG.

Section B – About your experiences and expertise (Stay and Make Programme)

Can you tell us about your previous experience in textiles? Why do you want to come to ASF Shetland to work?

Please provide us with photographs or videos of your work, certified by a person in authority. Tell us a little about the work you are demonstrating.

Section C - Your personal project (Stay and Make programme)

What do you want to do while you are here?

Can you give us some details about a project that you want to do while you are here. Please be specific about it so that we can help you sort out potential problems or give you advice before you get here. Use a separate sheet if necessary.

Section D – Your ideas for us (Stay and Make Programme)

We want you to help us to make an income so that we can continue to offer our services in the future. Please read this brief and then come up with a project that you can sample and make for us at ASF Shetland. We need details of your project so that we can help you to sort out problems or give you some advice prior to your coming up.

We also require an indication of the area in which you would like to work for the service part of the residency.

Product

Brief for 2010/ 11

We would like your product to be made of natural materials and to include some Shetland wool.

We want a colourful product, and would like small bags, clutch purses or long scarves.

The product needs to be woven at ASF Shetland.

The product must be suitable for sale from ASF Shetland, at the Shetland Museum and Archive, and in local outlets.

The product must have a heritage aspect to it.

What is your initial idea for a potential product? If you don't have one, please speak to us and see if we can help.

What will it be made from?

What are its approximate dimensions?

What do you think the cost of production and recommended selling price for the product are likely to be?

Any other information about the product?

Service

Please tick the area in which you would like to work. Briefly explain why you want to work in this specific area. Your answer will help us to place you in the correct project.

- Schools work
- College students and staff
- Community

Reason for wanting to work in this area:

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